

LEASE APPLICATION / PERSONAL FINANCIAL STATEMENT

\*\*FILL IN ALL BLANKS - WRITE "NO" OR "NONE" WHERE NECESSARY TO COMPLETE INFORMATION\*\*

SUBJECT PROPERTY

Name of Property you are interested in: \_\_\_\_\_

Description/Address of Property: \_\_\_\_\_

PERSONAL INFORMATION

Full Legal Name of Applicant: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_
First Name Middle Initial Last Name

Applicant's Date of Birth: \_\_\_\_\_ Social Security Number \_\_\_\_\_

Applicant's Drivers License No. \_\_\_\_\_

Full Legal Name of Spouse: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_
First Name Middle Initial Last Name

Spouse's Date of Birth: \_\_\_\_\_ Social Security Number \_\_\_\_\_

Spouse's Drivers License No. \_\_\_\_\_

Present Home Address: \_\_\_\_\_
Street Address

City State Zip Code

Prior Home Address: \_\_\_\_\_
Street Address

City State Zip Code

Home Telephone: ( ) \_\_\_\_\_

Applicant's Current Employer: \_\_\_\_\_

Address: \_\_\_\_\_
Street City State Zip Code

Telephone: ( ) \_\_\_\_\_

Position Held: \_\_\_\_\_ Number of Years: \_\_\_\_\_

Applicant's Previous Employer: \_\_\_\_\_

Spouse's Employer: \_\_\_\_\_

Address: \_\_\_\_\_
Street City State Zip Code

Telephone: ( ) \_\_\_\_\_

Position Held: \_\_\_\_\_ Number of Years: \_\_\_\_\_

Married Single Divorced Widowed

Ages: Self \_\_\_\_\_ Spouse \_\_\_\_\_ Children \_\_\_\_\_

**PERSONAL FINANCIAL STATEMENT**

The following is a true and accurate statement of the financial condition of the undersigned on \_\_\_\_\_, 20\_\_\_\_\_

**SOURCE OF ANNUAL INCOME**

Base Salary \$ \_\_\_\_\_  
Spouse's Salary \$ \_\_\_\_\_  
Business of Professional Income (net) \$ \_\_\_\_\_  
Dividends and Interest Income \$ \_\_\_\_\_  
Real Estate Cash Flow (net) \$ \_\_\_\_\_  
Other Income – Itemize \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
TOTAL ANNUAL INCOME \$ \_\_\_\_\_

**ASSETS**

Cash in Banks, Savings, Loans-see Sched 1 \$ \_\_\_\_\_  
Investments: Stocks & Bonds - see Sched 2 \$ \_\_\_\_\_  
Investment in Own Business (attach P&L) \$ \_\_\_\_\_  
Investments in Other Businesses \$ \_\_\_\_\_  
Acts & Notes Receivable-see Sched 3 \$ \_\_\_\_\_  
Real Estate Owned-see Schedule 4 \$ \_\_\_\_\_  
Automobiles:  
Year \_\_\_\_ Make \_\_\_\_\_ \$ \_\_\_\_\_  
Year \_\_\_\_ Make \_\_\_\_\_ \$ \_\_\_\_\_  
Year \_\_\_\_ Make \_\_\_\_\_ \$ \_\_\_\_\_  
Year \_\_\_\_ Make \_\_\_\_\_ \$ \_\_\_\_\_  
Personal Property and Furniture \$ \_\_\_\_\_  
Life Insurance (\$ \_\_\_\_\_)  
Cash Surrender Value \$ \_\_\_\_\_  
Other Assets – Itemize \$ \_\_\_\_\_  
TOTAL ASSETS \$ \_\_\_\_\_

**LIABILITIES**

Mortgages Payable on Real Estate – See Schedule 5 \$ \_\_\_\_\_  
Notes Payable: To Banks and Savings & Loans \$ \_\_\_\_\_  
To Relatives or Others \$ \_\_\_\_\_  
Installment Accts Payable: Automobile \$ \_\_\_\_\_  
Other \$ \_\_\_\_\_  
Unpaid Real Estate Taxes \$ \_\_\_\_\_  
Unpaid Income Taxes \$ \_\_\_\_\_  
Unpaid Chattel Mortgages \$ \_\_\_\_\_  
Personal Property Mortgages \$ \_\_\_\_\_  
Loans on Life Insurance Policies  
(Incl. Premium Advances) \$ \_\_\_\_\_  
Other Debts – Itemize: \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
Total Liabilities \$ \_\_\_\_\_  
Net Worth \$ \_\_\_\_\_  
TOTAL LIABILITIES AND NET WORTH \$ \_\_\_\_\_  
**CONTINGENT LIABILITIES**  
As Endorser or Co-maker on Notes \$ \_\_\_\_\_  
As Guarantor \$ \_\_\_\_\_  
Alimony, Child Support or  
Separate Maintenance Payments (Annual) \$ \_\_\_\_\_

**PERSONAL FINANCIAL STATEMENT**  
**SCHEDULE 1 – CASH: BANK/SAVINGS & LOAN ACCOUNTS**

Pers	Coml	Cash Balance	Name of Bank/Savings & Loan	Acct. No.
		As Above Date		
<input type="checkbox"/>	<input type="checkbox"/>	\$		
<input type="checkbox"/>	<input type="checkbox"/>	\$		
<input type="checkbox"/>	<input type="checkbox"/>	\$		
<input type="checkbox"/>	<input type="checkbox"/>	\$		
<input type="checkbox"/>	<input type="checkbox"/>	\$		
<input type="checkbox"/>	<input type="checkbox"/>	\$		

**SCHEDULE 2 – READILY MARKETABLE SECURITIES AND OTHER INVESTMENTS**

No. of Shares Or Bond Amounts	Where Listed	Description	Issued in Whose Name	Listed Securities		Unlisted Securities		Pledged to
				Price Ea.	Market Value Now Total	Price Ea.	Value Now Total	

Total:

**SCHEDULE 3 – ACCOUNTS RECEIVABLE: TRUST DEEDS AND MORTGAGES OWNED**

Name of Payor	Street Address Type of Property	Original Amount	Unpaid Balance	How Held	Monthly Payment	1 <sup>st</sup> /2 <sup>nd</sup> Lien	Value of Property
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Total:

**SCHEDULE 4 – REAL ESTATE OWNED**

Assessor's Parcel No.	Street Address Type of Property	Title in Name of	Monthly Net Income Produced	Purchase Price Date	Amount	Valuation Today
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Total:

**SCHEDULE 5 – MORTGAGES ON REAL ESTATE**

Assessor's Parcel No.	Payable To	Monthly Payments	Maturity Date	Unpaid Loan Balance
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Total:

**OTHER INFORMATION**

Are you a defendant in any legal action?  yes  no If yes, please give details: \_\_\_\_\_

Are you a guarantor, co-maker or endorser of anyone's debt?  yes  no If yes, please give details: \_\_\_\_\_

Are there any unpaid judgements against you?  yes  no If you, please give details \_\_\_\_\_

Have your income tax returns ever been questioned by any governmental authority?  yes  no If yes, please give details: \_\_\_\_\_

Are there any assets encumbered or debts secured other than as indicated?  yes  no If yes, please give details: \_\_\_\_\_

Have you ever applied for or obtained credit under another name?  yes  no If yes, please give details: \_\_\_\_\_

Have you ever filed for bankruptcy or compromised a debt during the past 14 years?  yes  no If yes, please give details: \_\_\_\_\_

Are you a U.S. citizen?  yes  no

Have you prepared a business plan and/or cash flow projection for your business?  yes  no If yes, please give details: \_\_\_\_\_

Please state your business and intended use: \_\_\_\_\_

Do you have any other business interests? \_\_\_\_\_

Are you a partner or officer in any other business venture?  yes  no If yes, please give details: \_\_\_\_\_

List the name and phone numbers of landlord, bank, business & credit references: \_\_\_\_\_

Are there any other factors you consider important for the landlord to consider in evaluating your business history, creditworthiness or suitability for the referenced premises?  yes  no If yes, please give details: \_\_\_\_\_

The undersigned, for the purpose of procuring a lease from Landlord, warrants the above (along with any attached schedule) to constitute a full, true and correct statement of the financial condition of the undersigned on the date shown below. Undersigned, if this statement is in his/her name only, affirms that none of the assets listed above are separate property of his/her spouse, if any, and that if community property is listed, all liabilities of the community are also listed. Undersigned agrees to notify Landlord immediately of the extent and character of any material adverse change in financial condition. I authorize the Landlord to check my credit references, to contact any consumer or business credit reporting agency, to verify my employment or to substantiate any of the information contained herein from whatever source it deems appropriate and hereby authorize the banks and other credit sources named above to release any information request to the Landlord.

This Personal Financial Statement is furnished for the purpose of inducing landlord to execute a lease agreement; I understand there are penalties under the law for knowingly making any false statements, or making a willful over-evaluation my personal financial condition for the purpose of influencing in any way Landlord's evaluation of my rental applications.

Dated: \_\_\_\_\_

Applicant

Dated: \_\_\_\_\_

Spouse of Applicant

Please send **LEASE APPLICATION / PERSONAL FINANCIAL STATEMENT** via facsimile to (408) 331-2301 or mail to Biagini Properties, Inc., 333 W. El Camino Real, Suite 240, Sunnyvale, CA 94087-1969.